

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Expression of Interest

I hope this letter finds you well. I am writing to express my interest in [specific project, position, or opportunity] that was mentioned [where you found the information]. I believe my skills and experiences align well with the requirements, and I am eager to contribute to

[Company/Organization Name].

[Brief introduction about yourself and relevant experience or qualifications.]

I am particularly drawn to [specific aspects of the project or organization that interest you] and I am excited about the possibility of collaborating with your team.

Please find my resume attached for your review. I look forward to the opportunity to discuss how my background, skills, and enthusiasms can be in line with the objectives of [Company/Organization Name].

Thank you for considering my expression of interest.

Sincerely,

[Your Name]