

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Expression of Interest

I am writing to express my interest in [specific opportunity, position, or project] that [reference where you found the information].

[Briefly introduce yourself and your background relevant to the opportunity.]

I am particularly drawn to this opportunity because [explain why you are interested and how it aligns with your skills/goals].

[Highlight any relevant experience or achievements that support your interest.]

I believe my [specific skills or qualifications] will contribute to [mention how you can add value or contribute to the project/opportunity].

I look forward to the possibility of discussing this further. Thank you for considering my expression of interest.

Sincerely,  
[Your Name]