

[Your Company Letterhead]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

Subject: EORI Verification Request

Dear [Recipient Name],

We are writing to request verification of our Economic Operators Registration and Identification (EORI) number. Our EORI number is [EORI Number].

As part of our compliance with customs regulations, we kindly ask you to confirm the validity of our EORI registration.

If you require any additional information or documentation, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]