

[Your Company's Letterhead]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Company]
[Recipient's Address]
Subject: EORI Letter of Authorization
Dear [Recipient's Name],
We, [Your Company Name], located at [Your Company Address], hereby
authorize [Authorized Person's Name] of [Authorized Person's
Company/Organization], to act on our behalf in matters pertaining to our
EORI number [Your EORI Number].
This authorization is valid from [Start Date] until [End Date/Until
Further Notice].
Please find attached the necessary documentation to support this
authorization.
Should you have any questions, please don't hesitate to contact us at
[Your Contact Information].
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Signature (if sending a hard copy)]
Attachments: [List of Attached Documents]