

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Bank Name]  
[Branch Address]  
[City, State, ZIP Code]

Dear [Bank Manager's Name],

I am writing to request the opening of a student bank account. I am currently a student at [Your School/University Name], and would like to take advantage of the banking services tailored for students.

Please find attached the required documents, including my school ID, proof of address, and any other necessary identification.

I appreciate your assistance with this matter and look forward to your response.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]