

[College/University Letterhead]

[Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

Congratulations! We are thrilled to inform you that you have been accepted to [College/University Name] for the [Fall/Spring] [Year] term. Your application stood out among a highly competitive pool of candidates, and we believe you will be a valuable addition to our campus community.

As a member of the [Specific Program or Major], you will have the opportunity to engage in [briefly mention unique programs or opportunities]. We encourage you to explore the many resources available to you as a student at [College/University Name].

To secure your enrollment, please confirm your intention to attend by [Deadline Date]. You can do so by submitting the enrollment deposit through your student portal. Detailed instructions are included in your admission packet.

We encourage you to visit our campus during [Admitted Students Day or specific dates] to learn more about your future home and meet fellow incoming students.

Once again, congratulations on this outstanding achievement! We look forward to welcoming you to [College/University Name].

Warm regards,

[Your Name]

[Your Title]

[Office of Admissions]

[College/University Name]

[Contact Information]