

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[College/University Name]
[College/University Address]
[City, State, Zip Code]

Dear Admissions Office,

I am writing to confirm my enrollment at [College/University Name] for the [term/year] academic session. I am excited about the opportunity to be part of the [specific program/major] and look forward to starting my journey at your esteemed institution.

As per the instructions provided in the acceptance letter, I have completed the necessary steps, including [mention any steps you've completed, e.g., submitting the enrollment deposit, registering for classes, etc.]. My student ID is [Your Student ID].

Thank you for this opportunity. Please let me know if you require any further information or documentation from my side.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]