

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am pleased to invite you to the upcoming art exhibition titled "[Exhibition Title]," which will take place on [Exhibition Date] at [Venue Name] located at [Venue Address]. The exhibition will showcase the works of [Artist(s) Name(s)] and will run from [Start Date] to [End Date].

Join us for the opening reception on [Opening Reception Date] at [Opening Reception Time]. It will be an excellent opportunity to meet the artists, explore their creations, and mingle with other art enthusiasts.

Please RSVP by [RSVP Date] to confirm your attendance. We look forward to celebrating this artistic event with you!

Warm regards,

[Your Name]
[Your Position/Title]
[Organization Name] (if applicable)
[Website (if applicable)]