

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. My name is [Your Name], and I am currently seeking a suitable flat for business rentals in [specific location or neighborhood]. I came across your property at [property address or description], and I am very interested in discussing potential rental opportunities.

[Briefly describe your business and what you are looking for in a rental space, including the size, amenities, and lease terms.]

I would appreciate the opportunity to discuss this further and explore how we can come to a mutually beneficial agreement. Please feel free to contact me at your earliest convenience at [your phone number] or [your email address].

Thank you for considering my inquiry. I look forward to your response.

Warm regards,

[Your Name]
[Your Business Name]
[Your Position, if applicable]