

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Landlord/Property Owner's Name]

[Landlord's Address]

[City, State, ZIP Code]

Subject: Request for Permission to Use Flat for Business Purposes

Dear [Landlord/Property Owner's Name],

I hope this letter finds you well. I am writing to formally request your permission to use my flat located at [Flat Address] for business purposes.

I intend to [briefly describe the business activity and its nature, e.g., run an online consulting service, operate an e-commerce store, etc.]. I believe that this venture will not only benefit me but could also contribute positively to the overall community.

I assure you that I will adhere to all relevant regulations and ensure that my business operations do not disrupt the peace of the building.

Please let me know if there are any additional applications or formalities I need to complete to obtain your consent. I appreciate your consideration of my request and look forward to your positive response.

Thank you very much.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]