

[Your Name]
[Your Address]
[City, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Designation]
[Organization's Name]
[Organization's Address]
[City, Postal Code]

Subject: No Objection Certificate for Visa Application

Dear [Recipient's Name],

I, [Your Name], holding the position of [Your Position] at [Your Organization/Company Name], hereby issue this No Objection Certificate to facilitate the visa application of [Applicant's Name], [Relationship to Applicant] of mine, who intends to travel to [Destination Country] for [Purpose of Travel, e.g., tourism, study, business] from [Start Date] to [End Date].

We have no objection to [Applicant's Name] obtaining the necessary visa for this trip. We confirm that [he/she/they] is expected to return to [Home Country] after completing [his/her/their] visit.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance in this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Position]
[Your Organization]