

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Organization]  
[Organization's Address]  
[City, State, Zip Code]

Subject: No Objection Certificate for Residency Visa

Dear [Recipient's Name],

I, [Your Name], holding the position of [Your Position] at [Your Organization], hereby confirm that we have no objection to [Employee's Name], a [Employee's Position/Role] in our organization, applying for a residency visa in [Country/Region] for the purpose of [reason for residency, e.g., employment, study, etc.].

[Employee's Name] has been a valuable member of our team since [Start Date] and is expected to continue contributing to our organization in a meaningful manner.

We assure you that [Employee's Name] will return to [Home Country] upon completion of their residency period as per the regulations.

Please feel free to contact us for any further information or clarification.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Name]  
[Your Position]  
[Your Organization]  
[Organization's Contact Information]