

[Your Name]  
[Your Address]  
[City, Postal Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company/Organization Name]  
[Company Address]  
[City, Postal Code]

Dear [Employer's Name],

I am writing to express my interest in the [Job Title] position at [Company/Organization Name], as advertised on [where you found the job listing]. With a background in [Your Field/Area of Expertise] and experience in [relevant experience], I am excited about the opportunity to contribute to [Company/Organization Name] and [specific goals or values of the company].

In my previous role at [Your Previous Company/Organization], I successfully [specific achievement or responsibility], which resulted in [positive outcome or impact]. I possess strong skills in [relevant skills related to the job description], and I am adept at [specific tasks or tools]. I am particularly drawn to this position because [explain why you are interested in the role/company and how your skills align with their needs].

Additionally, my experience working in multicultural environments has equipped me with the ability to [mention any soft skills or experiences relevant to working in the EU]. I am fluent in [languages spoken] and have a strong understanding of [any cultural insights or knowledge relevant to the EU market].

I am enthusiastic about the possibility of bringing my unique blend of [skills] and [talents] to the team at [Company/Organization Name]. I look forward to the opportunity to discuss how my background and enthusiasms align with the needs of your organization. Thank you for considering my application.

Sincerely,  
[Your Name]