

[Your Organization's Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Organization/Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Election Results Update

We would like to extend our gratitude for your support and engagement throughout the electoral process. We are writing to inform you of the results of the recent local elections held on [Election Date].

The following are the key outcomes:

- ****Position****: [e.g., Mayor]
 - ****Winner****: [Candidate Name]
 - ****Vote Percentage****: [Percentage]
- ****Position****: [e.g., Council Member]
 - ****Winner****: [Candidate Name]
 - ****Vote Percentage****: [Percentage]
- ****Position****: [e.g., School Board Member]
 - ****Winner****: [Candidate Name]
 - ****Vote Percentage****: [Percentage]

We appreciate your involvement in promoting civic engagement during this period. The participation rate was [Participation Rate]% which reflects the commitment of our community to shaping its future.

We look forward to continuing our collaboration as we work together to advance our community's needs and goals in the upcoming term. For further details on the election results, please visit [Website Link].

Thank you once again for your partnership and dedication.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]