

[Your Organization's Letterhead]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Notification of Election Results

We are writing to inform you of the results from the recent elections held on [Election Date]. We appreciate your participation and engagement in this important democratic process.

The results are as follows:

- **Position:** [Position Name]
- **Winner:** [Winner's Name]
- **Votes Received:** [Number of Votes]
- **Percentage of Total Votes:** [Percentage]%
- **Position:** [Position Name]
- **Winner:** [Winner's Name]
- **Votes Received:** [Number of Votes]
- **Percentage of Total Votes:** [Percentage]%

[Add any additional positions or details as necessary.]

Thank you for your involvement and support. Should you have any questions regarding the results or the election process, please feel free to reach out to us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]

[Website (if applicable)]