

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Election Commission Name]  
[Commission Address]  
[City, State, Zip Code]

Subject: Verification of Candidate Eligibility

Dear [Election Commission Official's Name],

I am writing to formally request the verification of eligibility for the following candidate who is seeking to participate in the upcoming [Name of Election/Position] to be held on [Election Date]:

- \*\*Candidate Name:\*\* [Full Name]
- \*\*Position Sought:\*\* [Position Title]
- \*\*Political Party Affiliation:\*\* [Party Name] (if applicable)

In order to ensure a fair and transparent electoral process, I kindly ask that you confirm the candidate's compliance with the eligibility requirements as stipulated in [relevant laws or regulations]. Please verify the following information:

1. Age
2. Citizenship
3. Residency requirements
4. Prior convictions (if applicable)
5. Any other relevant criteria

Thank you for your attention to this matter. I look forward to your prompt response regarding the candidate's eligibility.

Sincerely,

[Your Name]  
[Your Position/Organization] (if applicable)