

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]

Etisalat

[Etisalat Address]
[City, State, Zip Code]

Subject: Request for NOC for Service Upgrade

Dear [Recipient Name],

I hope this message finds you well.

We are writing to formally request a No Objection Certificate (NOC) for the upgrade of our current Etisalat services. Our account details are as follows:

- Account Name: [Your Company Name]
- Account Number: [Your Account Number]

We are planning to upgrade our service to enhance our operational efficiency and better serve our clients. The details of the requested upgrade are as follows:

- Current Service Plan: [Existing Service Plan]
- Proposed Service Plan: [New/Upgraded Service Plan]

We kindly request your assistance in processing this NOC at your earliest convenience to facilitate a smooth transition.

Thank you for your prompt attention to this matter. Please feel free to contact me if you require any further information or clarification.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position]
[Your Company Name]