```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
Customer Service
Etisalat
[Etisalat Address]
[City, State, Zip Code]
Subject: Notice of Complaint (NOC) - Bill Dispute Resolution
Dear Etisalat Customer Service,
I am writing to formally dispute my latest bill dated [Bill Date], with
account number [Account Number]. I believe there are discrepancies that
require your immediate attention.
Details of the Dispute:
- Description: [Briefly explain the nature of the dispute]
- Amount in Dispute: [Disputed Amount]
- Relevant Dates: [Specific dates pertinent to the dispute]
- Supporting Information: [Mention any evidence, such as previous bills,
contracts, etc.]
I kindly request your prompt resolution to this matter. Please contact me
at your earliest convenience to discuss this issue further.
Thank you for your attention to this matter.
Sincerely,
[Your Signature (if sending a hard copy)]
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[Your Printed Name]