

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Office/Practice Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Follow-Up on EKG Report

I hope this message finds you well. I am writing to follow up on the EKG report conducted on [date of EKG]. After reviewing the results, I would like to discuss the findings and any necessary next steps regarding my cardiovascular health.

The report indicated [briefly summarize key findings from the EKG report]. I am particularly interested in understanding [specific concerns or questions you have about the report].

Please let me know a convenient time for us to schedule a follow-up appointment or a phone consultation to discuss the report in detail. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your continued care.

Best regards,

[Your Name]  
[Your Contact Information]