

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization/Institution Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally certify that [Candidate's Name] has successfully completed the EKG certification program on [Completion Date]. This program included extensive training in electrocardiogram interpretation, patient preparation, and the management of cardiac monitoring equipment. [Candidate's Name] has demonstrated proficiency in both theoretical knowledge and practical skills essential for accurate EKG administration and analysis. They are now certified to perform EKGs in clinical settings.

Should you require any further information or clarification regarding this certification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Title]
[Your Organization Name]
[Your Contact Information]