

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Hospital/Clinic Name]
[Hospital/Clinic Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: EKG Results Overview

I hope this letter finds you well. I am writing to provide an overview of the recent EKG results I received on [Date of EKG].

The results indicate [brief summary of findings, e.g., normal sinus rhythm, presence of arrhythmia, signs of ischemia, etc.]. Detailed interpretation suggests [additional insights on the findings and potential implications for patient health].

Based on these results, it is recommended that [recommendations for follow-up actions, tests, or consultations]. Should you require further information or wish to discuss the results in detail, please feel free to contact me at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Institution, if applicable]