

[Your Company Letterhead]

[Date]

To Whom It May Concern,

This is to certify that [Employee's Name], holding the position of [Employee's Position] in [Department/Section], has been employed with [Company Name] since [Date of Joining].

As of [Current Date], the employee's monthly salary is [Salary Amount] (in words: [Salary in Words]).

This certificate is issued upon the employee's request for whatever purpose it may serve them.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Contact Information]

[Company Seal/Stamp]