

[Your Company Letterhead]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Salary Certificate for Rental Agreement

Dear [Recipient's Name],

This is to certify that [Employee's Full Name], son/daughter of [Parent's Name], is employed with [Company Name] as a [Job Title] since [Date of Joining].

As of the date of this certificate, [Employee's Name] receives a monthly salary of [Amount in Words] ([Amount in Numbers]). The salary is comprised of the following components:

- Basic Salary: [Basic Salary Amount]
- Allowances: [Allowances Amount]
- Deductions: [Deductions Amount]

This salary certificate is issued upon the request of the employee for the purpose of securing a rental agreement.

Please feel free to contact us at [Company Phone Number] or [Company Email Address] for any further verification or clarification.

Thank you.

Sincerely,

[Authorized Signatory]

[Name of Signatory]

[Designation]

[Company Name]