

[Your Company Letterhead]

[Date]

To Whom It May Concern,

Subject: Salary Certificate

This is to certify that [Employee's Name], son/daughter of [Father's Name], is employed with [Company Name] as a [Job Title] since [Date of Joining].

As of [Current Date], [Employee's Name] receives a monthly salary of [Salary Amount] which includes the following details:

- Basic Salary: [Basic Salary Amount]
- Allowances: [List of Allowances]
- Deductions: [List of Deductions]

This certificate is issued upon the request of [Employee's Name] for the purpose of [mention purpose, e.g., job verification, loan application, etc.].

We wish [Employee's Name] all the best in their future endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Contact Information]

[Company Seal/Stamp]