

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Salary Certificate

To Whom It May Concern,

This is to certify that [Employee Name], son/daughter of [Parent's Name], is employed with [Company Name] as a [Job Title] since [Date of Joining].

As of [Current Date], his/her monthly salary is as follows:

- Basic Salary: [Amount]

- Allowances: [Amount]

- Deductions: [Amount]

- Net Salary: [Amount]

This certificate is issued upon the request of the employee for the purpose of [educational purpose, e.g., applying for higher studies, scholarship, etc.].

We wish him/her all the best in his/her future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Contact Information]

[Company Seal/Signature]