

[Your Company Letterhead]

[Date]

To Whom It May Concern,

This is to certify that [Employee's Name], holding the position of [Job Title], has been employed with [Company Name] since [Date of Employment]. As of [Current Date], the monthly salary of [Employee's Name] is [Salary Amount].

If you require any further information, please feel free to contact us.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]