

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, ZIP Code]

Dear [Tenant's Name],

Subject: Notice of Eviction

I hope this letter finds you well. This letter serves as formal notice of eviction from the premises located at [Rental Property Address], effective [Eviction Date].

The reasons for this eviction are as follows:

1. [Reason 1]
2. [Reason 2]

According to the rental agreement signed on [Date of Agreement] and in accordance with [Applicable State Laws or Codes], you are required to vacate the premises by the aforementioned date.

Please ensure that you remove all your belongings and return the keys to the property. If you have any questions or wish to discuss this matter, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title/Position, if applicable]