

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Doctor's Name]
[Doctor's Office/Hospital Name]
[Office Address]
[City, State, Zip Code]

Dear [Doctor's Name],

I hope this message finds you well. I am writing to request an appointment for a visit to discuss my health concerns.

[Briefly explain the reason for the visit, e.g., ongoing symptoms, follow-up on previous treatment, routine check-up, etc.]

Please let me know your available dates and times for an appointment. I appreciate your attention to my request and look forward to your response.

Thank you for your assistance.

Sincerely,
[Your Name]