

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[University's Name]  
[University's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my interest in participating in the upcoming university entry test scheduled for [test date]. I am eager to demonstrate my knowledge and skills, and I believe that this test is an important step in my academic journey.

Please find my details below as required for the registration process:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Preferred Program: [Your Intended Program]

I appreciate your attention to my request and look forward to your confirmation regarding my participation in the test. Thank you for considering my application.

Sincerely,  
[Your Name]