

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Recipient's Name]
[Institution's Name]
[Institution's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Entry Test

I am writing to express my interest in applying for the entry test for [Program/Course Name] at [Institution's Name]. I am keen to further my education and believe that your institution is the ideal place to achieve my academic goals.

[Briefly explain your background, academic achievements, and reasons for applying].

I am eager to demonstrate my ability and commitment through the entry test and hope to contribute positively to the academic environment at [Institution's Name].

Thank you for considering my application. I look forward to the opportunity to participate in the entry test.

Sincerely,

[Your Name]