

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The Election Officer,

[Office Address]

[City, State, Zip Code]

Subject: Application for Election Card

Dear Sir/Madam,

I am writing to apply for my election card as I am eligible to vote in the upcoming elections.

**\*\*Personal Details:\*\***

- Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Full Address]
- Voter ID (if applicable): [Your Voter ID]

I provide the necessary documents required for the application, including proof of identity and residence.

I kindly request you to process my application at your earliest convenience. Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]