

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Guardian's Name]
[Guardian's Address]
[City, State, ZIP Code]

Subject: Temporary Guardianship Letter

Dear [Guardian's Name],

We, [Parent 1's Name] and [Parent 2's Name], are the lawful parents of [Child's Name], born on [Child's Date of Birth]. Due to [reason for temporary guardianship, e.g., travel, medical emergency], we will be unable to care for our child from [start date] to [end date].

We hereby designate you as the temporary guardian of our child during this period. As the temporary guardian, you will have the authority to make decisions regarding the care, welfare, and education of [Child's Name].

This guardianship grants you the right to:

1. Make decisions regarding medical treatment and care.
2. Enroll [Child's Name] in school or educational programs.
3. Provide for [Child's Name]'s daily needs, including food, shelter, and clothing.

Please do not hesitate to contact us if you have any questions or need further assistance during this time.

Sincerely,

[Parent 1's Signature]

[Parent 1's Name]

[Parent 2's Signature]

[Parent 2's Name]

[Notary Public Signature, if needed]

[Date]