

****Temporary Guardianship Letter Outline****

1. ****Title of the Document****
 - Temporary Guardianship Letter
2. ****Date****
 - [Insert Date]
3. ****Parties Involved****
 - Full Name of Parent/Legal Guardian
 - Full Name of Temporary Guardian (Caregiver)
 - Contact Information for Both Parties
4. ****Introduction****
 - Statement of intent to grant temporary guardianship
 - Duration of guardianship (start and end date)
5. ****Details of the Child****
 - Full Name of the Child
 - Date of Birth
 - Any relevant medical or educational information
6. ****Scope of Guardianship****
 - Specific responsibilities and authority granted to the temporary guardian (e.g., medical decisions, educational decisions, travel permissions)
7. ****Limitations****
 - Any limitations on the authority of the temporary guardian
8. ****Signatures****
 - Signature of Parent/Legal Guardian
 - Signature of Temporary Guardian
 - Date of Signatures
9. ****Witness****
 - Signature of a Witness (optional)
 - Printed Name of Witness
 - Date of Signature
10. ****Notarization (if applicable)****
 - Notary Public information and signature
11. ****Additional Notes (if needed)****
 - Any other relevant information or instructions