

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Guardian's Name]
[Guardian's Address]
[City, State, Zip Code]

Subject: Temporary Guardianship Letter for [Child's Name]

Dear [Guardian's Name],

I, [Your Name], am the legal parent/guardian of [Child's Name], born on [Birth Date]. Due to [reason for temporary guardianship, e.g., travel, medical reasons], I am granting temporary guardianship to you from [start date] to [end date].

During this period, you will have the authority to make decisions regarding [Child's Name]'s care, including but not limited to health care, education, and general welfare.

Please find attached copies of [Child's Name]'s important documents, including [list of documents, e.g., medical records, school information].

Thank you for agreeing to take care of [Child's Name] during this time.

Sincerely,

[Your Signature]

[Your Printed Name]