

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Subject: Temporary Guardianship Declaration

Dear [Recipient's Name],

I, [Your Full Name], am writing to officially declare my intention to appoint [Guardian's Full Name] as the temporary guardian of my child(ren), [Child's Full Name(s)], for the period of [start date] to [end date].

This temporary guardianship arrangement is necessary due to [reason for guardianship, e.g., travel, medical emergencies, etc.].

During this period, [Guardian's Name] will have the authority to make decisions regarding the care, welfare, and education of my child(ren) as though they were my own.

Please find enclosed any necessary documentation to support this arrangement, including copies of my identification and any other relevant information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]