

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]
[Recipient's Name]
[Title]
[Election Commission Office]
[Office Address]
[City, State, ZIP Code]

Subject: Request Regarding Polling Station

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to bring to your attention an issue regarding the polling station assigned for the upcoming elections.

[Explain the issue briefly, e.g., accessibility concerns, location inaccuracy, etc.]

I kindly request that the Election Commission review this matter to ensure that all eligible voters have equal access to the polling station. Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Voter ID Number (if applicable)]