

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am an eBay seller with a focus on [describe your products/services]. I am reaching out to discuss [specific reason, e.g., a potential partnership, request for assistance, feedback on a product, etc.].

Having successfully operated on eBay for [number] years, I have developed a loyal customer base and a thorough understanding of market trends. I believe that [mention why you're contacting them specifically, e.g., your offerings would complement their business, you admire their work, etc.]. I would appreciate the opportunity to [describe what you would like to achieve, e.g., collaborate, receive guidance, etc.]. Please let me know if we can schedule a time to discuss this further.

Thank you for considering my request. I look forward to your response.

Warm regards,

[Your Name]
[Your eBay Store Link]
[Your eBay User ID]