

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[eBay Business Name]  
[eBay Business Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intention to [briefly state your purpose, e.g., collaborate, purchase, partner] with [eBay Business Name]. As a dedicated entrepreneur with experience in [your field/industry], I believe this opportunity aligns perfectly with our mutual goals of [mention shared goals or interests].

In my [years of experience/previous projects] in [specific industry or field], I have successfully [insert relevant achievements or skills]. I am confident that my background in [specific skills or areas of expertise] will contribute positively to our potential collaboration. I am particularly impressed with [mention specific aspects of their business or recent accomplishments], and I see a great opportunity to [describe potential collaboration, benefits, or synergies].

I would appreciate the opportunity to discuss this further at your earliest convenience. Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]