

Subject: Inquiry Regarding Your Recent Purchase

Dear [Buyer's Name],

Thank you for your recent purchase of [Item Name] from my eBay store! I wanted to take a moment to reach out personally and confirm your order.

Order Details:

- Item: [Item Name]

- Order Number: [Order Number]

- Purchase Date: [Purchase Date]

I am currently preparing your item for shipping and will update you with the tracking information once it's dispatched. If you have any questions or need assistance regarding your order, please feel free to reach out.

I appreciate your business and hope you enjoy your purchase!

Best regards,

[Your Name]

[Your eBay Store Name]

[Your Contact Information]

[Your Location (optional)]