

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Buyer's Name]
[Buyer's Address]
[City, State, ZIP Code]
Subject: Invoice for eBay Transaction #[Transaction ID]
Dear [Buyer's Name],
Thank you for your purchase on eBay! Below is the invoice for your transaction.
Invoice Details:
- **Transaction ID:** [Transaction ID]
- **Item Description:** [Item Title]
- **Quantity:** [Quantity]
- **Price per Item:** \$[Price]
- **Total Amount:** \$[Total Amount]
- **Shipping Cost:** \$[Shipping Cost]
- **Total Due:** \$[Total Due]
Payment Information:
- Payment Method: [Payment Method]
- Payment Status: [Paid/Pending]
If you have any questions regarding this invoice or your order, please feel free to contact me at [Your Email Address] or [Your Phone Number].
Thank you for your business!
Best regards,
[Your Name]
[Your eBay Store Name or User ID]
[Optional: Your Business Name]