

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

eBay Customer Support

[Address or Department, if available]

Subject: Request for Refund - [Order Number]

Dear eBay Customer Support,

I hope this message finds you well. I am writing to formally request a refund for my recent purchase on eBay. Below are the details of the transaction:

- **Item Name:** [Item Name]
- **Order Number:** [Order Number]
- **Purchase Date:** [Purchase Date]
- **Seller Username:** [Seller's Username]

Unfortunately, [briefly explain the reason for the refund request, e.g., the item was defective, not as described, etc.].

I have attached [mention any attachments, e.g., photos, correspondence with the seller, etc.] to support my request.

Per eBay's policies, I kindly request a full refund for the item. Please let me know the next steps to process this request.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your eBay Username]