

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

eBay Customer Service

[Return Address]
[City, State, Zip Code]

Subject: Request for Return Authorization - Order #[Order Number]

Dear eBay Customer Service,

I hope this message finds you well. I am writing to request a return for an item I purchased from eBay. Below are the details of the order:

- Item Description: [Item Name]
- Order Number: [Order Number]
- Purchase Date: [Purchase Date]
- Reason for Return: [Brief Explanation of Reason]

I have ensured that the item is in its original condition and packaging. I kindly ask you to provide me with the return instructions and any necessary labels.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]
[Your eBay Username]