

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

eBay Customer Service

[Address of eBay]
[City, State, Zip Code]

Subject: Request for Refund - Order #[Order Number]

Dear eBay Customer Service,

I hope this message finds you well. I am writing to formally request a refund for my recent purchase from eBay.

****Order Details:****

- Item Name: [Item Name]
- Order Number: [Order Number]
- Purchase Date: [Purchase Date]
- Reason for Refund: [Brief Description of Issue]

I have attempted to resolve this issue by [mention any steps you took, e.g., contacting the seller, etc.], but unfortunately, I have not received a satisfactory resolution.

According to eBay's refund policy, I believe I am entitled to a full refund for this transaction. I have attached any relevant documentation, including receipts and communication records, for your reference.

Thank you for your attention to this matter. I look forward to your prompt response and a resolution to my request.

Sincerely,

[Your Name]