

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Buyer's Name]
[Buyer's Address]
[City, State, Zip Code]

Dear [Buyer's Name],

Thank you so much for your recent purchase from my eBay store! I sincerely appreciate your business and am thrilled to have had the opportunity to serve you.

Your order has been shipped and should arrive soon. If you have any questions or concerns about your purchase, please do not hesitate to reach out. I am here to help!

I hope you enjoy your new item, and I would appreciate any feedback you may have once it arrives. Your satisfaction means a lot to me.

Thank you once again for your support, and I look forward to serving you again in the future!

Best regards,

[Your Name]
[Your eBay Store Name]
[Your Contact Information]