

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Buyer's Name]  
[Buyer's Address]  
[City, State, Zip Code]

Dear [Buyer's Name],

I hope this message finds you well!

I wanted to take a moment to express my heartfelt appreciation for your recent purchase of [Item Name] on eBay. Your trust in me as a seller means a lot, and I am grateful for your support.

It was a pleasure doing business with you, and I appreciate your prompt payment and smooth communication throughout the transaction. I hope you are thoroughly enjoying your new item!

If you have any questions or need assistance, please feel free to reach out. I'd be happy to help.

Thank you once again for being such a wonderful buyer!

Warm regards,

[Your Name]  
[Your eBay Store Name]  
[Contact Information]