

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

eBay Customer Service
eBay Inc.
2025 Hamilton Avenue
San Jose, CA 95125

Subject: Order Confirmation Request for eBay Order #[Order Number]

Dear eBay Customer Service,

I hope this message finds you well. I am writing to request confirmation for my recent eBay order, placed on [Order Date]. The order number is [Order Number].

I would appreciate it if you could provide me with the confirmation details regarding the shipping status and estimated delivery date for this order.

Thank you for your assistance.

Sincerely,
[Your Name]