

[Your Name or Your eBay Store Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

[Buyer's Name]

[Buyer's Address] (optional)

[City, State, ZIP Code] (optional)

Dear [Buyer's Name],

Thank you so much for your recent purchase from my eBay store! I truly appreciate your business and trust in me as a seller. I hope that you are completely satisfied with your item.

If you have any questions or concerns, please do not hesitate to reach out. Your feedback is invaluable, and I am here to assist you in any way possible.

Thank you once again for your order. I hope to see you again soon!

Best regards,

[Your Name]

[Your eBay Store Name]

[Optional: Contact Information]