

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for eBay Business Expansion

I am writing to express my intent to expand my eBay business, [Your eBay Store Name], to enhance our product offerings and improve customer experiences.

Our business has seen significant growth over the past [number] years, focusing on [brief description of your current business operations]. As we look to the future, we see an opportunity to expand our product range and reach a wider audience by [briefly outline your expansion plans: e.g., adding new product lines, targeting new markets, etc.].

To achieve this expansion, I am seeking [specific support or resources needed, such as funding, partnerships, mentorship, etc.]. I believe that with the right support, we can [explain the potential outcomes and benefits of the expansion, such as increased sales, enhanced brand presence, improved customer satisfaction, etc.].

I would appreciate the opportunity to discuss this proposal further and explore potential collaboration. Please let me know a convenient time for us to connect.

Thank you for considering my letter of intent. I look forward to the possibility of working together to achieve mutual success.

Sincerely,

[Your Name]
[Your eBay Store Name]
[Your Title, if applicable]