

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Earnest Money Deposit

I am writing to confirm the earnest money deposit for the property located at [Property Address]. As per our agreement, I am submitting a check in the amount of [Amount] to demonstrate my serious intent to proceed with the purchase.

Please find attached the check for the earnest money deposit, payable to [Escrow Company/Agent Name]. This deposit will be held in escrow until the closing of the sale, as outlined in our purchase agreement.

Should you have any questions or require additional information, please feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to moving forward with the transaction.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]