

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to confirm the earnest money deposit made in connection with the purchase agreement for the property located at [Property Address]. The earnest money amount of [Amount] has been deposited on [Deposit Date] and will be held in [Escrow Account/Trust Account Name]. This deposit reflects my serious intent to proceed with the purchase and is a demonstration of my commitment to this transaction.

Please let me know if you need any further information or documentation regarding this matter. Thank you for your attention to this confirmation.  
Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]